



## **Registration Form**

# **Southeastern Leadership Executive Development Seminar (SLEDS)**

**October 20-25, 2024**

**Auburn Marriott Opelika Resort  
and Spa**

**3700 Robert Trent Jones Trail**

**Opelika, AL 36801**



## **SLEDS Conference**

The beautiful Grand National Hotel, located in Opelika, Alabama, will be the setting for our annual SLEDS Conference. The conference will be held Monday, October 21 thru Friday, October 25, 2024. This packet will provide conference information and conference pre-registration forms.

Conference check in/registration will in the ballroom foyer of the conference center at the Grand National Hotel on Sunday, October 20<sup>th</sup> from 2pm—5pm and will reopen on Monday morning, October 21<sup>st</sup> from 7am-8:30am. Training begins Monday morning in the ballroom at 8:30am and concludes on Friday at noon.

***Please forward the registration fee of \$400 along with the pre-registration form to: Mrs. Sally Mixon, Financial Management Officer of the Auburn Police Department, 141 N. Ross St. Ste A, Auburn, AL 36830, no later than Friday, September 13<sup>th</sup>. This fee will include conference materials, a meal in the Auburn University football stadium Wednesday afternoon, a buffet dinner on Thursday evening and light snacks. Breakfast and lunch will be on your own. Your spouse/guest is welcome to join in on the Thursday night awards dinner; however, they must register and pre-pay for the dinner. Please forward the appropriate fees along with your registration form. **Make all checks payable to the “Lee County Sheriff’s Reserve” with SLEDS CONFERENCE in the memo line. Credit cards will also be accepted via PayPal. Please send to [lcsoreserves2@gmail.com](mailto:lcsoreserves2@gmail.com). No purchase orders will be accepted. MUST BE PREREGISTERED FOR THIS CONFERENCE. THIS CONFERENCE WILL BE RESTRICTED TO THE FIRST 100 COMPLETED APPLICATIONS WITH PAYMENT. ANY APPLICATIONS RECEIVED AFTER CUTOFF WILL GO TO A WAITING LIST.*****

This year the conference will concentrate on mid and upper-level management. It is essential for today's law enforcement to have all the cutting-edge techniques and tools at their disposal. This year's lineup will feature as many as 9 different speakers. Please watch for full agenda along with speaker bios to follow soon.

**CREDIT INFORMATION:**

30 hours executive level **APOST** and **CEU** credits will be applied for. Attendees will receive a certificate upon completion of the course.

**HOTEL RESERVATION INFORMATION & DEADLINES:**

Reservations will be the responsibility of the attendee. The Auburn Marriott Opelika Resort and Spa has provided a special rate of \$145 per night and can be reached by telephone at 1-800-228-9290. You are advised to use this number when making reservations and be certain to identify yourselves as participants of the SLEDS conference: [Book your group rate for Southeastern Law Enforcement Development Seminar 2024.](#)

\*\*\* Rate on the res-link will reflect the \$25 resort fee; however, your resort fee is waived. All confirmations must show the full resort fee, per Marriott guidelines, so please disregard the full \$25\*\*\*

**CUT-OFF DATE:**

The Auburn Marriott Opelika Resort and Spa will accept reservations until **FRIDAY, SEPTEMBER 30TH**. If the group rate is not available after the cut-off date, the prevailing room rate will apply.

**INDIVIDUAL CANCELLATIONS/NO-SHOWS:**

The Resort will allow guests the right to cancel their individual guest room reservation without penalty up to **48 hours prior to arrival**. Based on contracted billing arrangements, the Resort will charge the individuals' credit card one night rate for any reservation cancelled within the 48 hours of arrival or upon the guests' failure to check in. "No show" rooms will be held until 2:00am the day following the arrival date on the reservation. After that time, any remaining nights of a "no show" reservation will be cancelled.

**Early Departure Fee:**

In the event a guest who has reserved a room within the SLEDS block departs the Resort prior to the scheduled departure date, the Resort will add a minimum early departure fee of 50% on one night's room and tax to the guest's individual account. To avoid the early departure fee, the guests should inform the Resort prior to arrival or during check-in of any change in their scheduled length of stay. The Resort will inform guests of this potential charge upon arrival. In the event of a personal emergency, the Resort will work with the guest on an individual basis.

We hope that you will make your plans now to attend this conference. Should you have any questions regarding the conference, please contact Tommy Loftis, Public Affairs Specialist/Law Enforcement Liaison, FBI Mobile. He can be reached at 251-654-7104 or at [tloftis@fbi.gov](mailto:tloftis@fbi.gov). For questions about payment and registration please contact Sally Mixon at [smixon@auburnalabama.org](mailto:smixon@auburnalabama.org). If your agency is paying with a credit card please copy Sally when you send the payment information to the [lcsoreerves2@gmail.com](mailto:lcsoreerves2@gmail.com) address.

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**CHECK LIST:**



Made Hotel Reservations



Completed Conference Registration Form – Sent Form and Registration Fee(s) to Sally Mixon, Financial Management Officer of the Auburn Police Department- 141 N. Ross St. Ste A, Auburn, AL 36830



Completed Spouse/Guest Meal Registration Form- Sent form and fee(s) to Sally Mixon at the above address

# CONFERENCE REGISTRATION FORM

## **Southeastern Law Enforcement Development Seminar**

Monday, October 21 thru Friday, October 25, 2024

Auburn Marriott Opelika Resort and Spa at Grand National

**Please complete and send this form and registration fee(s) to:**

**Sally Mixon  
141 N. Ross St. STE A  
Auburn, AL 36830**

**Registration Fee: \$400 Make checks payable to Lee County Sheriff's Reserve  
with SLEDS Conference in memo line or PayPal to lcsoreserves2@gmail.com**

**Registration Deadline: September 13, 2024**

**NAME (Title):** \_\_\_\_\_

**NAME AS SUBMITTED WILL APPEAR ON CERTIFICATE**

**EMAIL:** \_\_\_\_\_

**AGENCY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

**SHIRT SIZE:** \_\_\_\_\_

**RANK:** \_\_\_\_\_

**SIGNATURE OF APPLICANT:** \_\_\_\_\_

\_\_\_\_ Check here if your spouse/guest will be attending Thursday evening  
dinner (Please include \$60 pre-payment cost with your registration)

**Payment Method:**

- Enclosed Check- Payable to LEE COUNTY SHERIFFS RESERVE  
 PayPal (lcsoreserves2@gmail.com)